

**COMMISSIONERS' MINUTES  
HR STUDY SESSION  
KITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

**TUESDAY**

**10:00 AM**

**7/26/2022**

**Board members present: Laura Osiadacz, Brett Wachsmith**

**Others: Dan Carlson, Christopher Horner, Kristine Foreman, Jeanne Killgore**

**CALL TO ORDER**

The meeting was called to order at 10:01 AM.

**PUBLIC COMMENT (ONE MINUTE)**

None.

**DISCUSSION/DECISION – CDS STAFFING**

CDS Director Carlson summarized that his Long Range Planner position has been vacant since January. Recruitment efforts have included paid advertising as well as adjusting the position's salary range, however, recruitment has remained unsuccessful. Director Carlson requested authorization to close the Long Range Planner position and recruit for a Planner I/II instead. He explained that this would create a cost-savings as the Planner I/II is a lower classification than the Long Range Planner, and the long range planning duties could be divided among the planning division of CDS. The Board expressed support for the plan and provided direction to move forward with recruitment for a Planner I/II.

**REQUEST TO ADOPT TWO (2) MOU'S TO AMEND THE COURHOUSE (AFSCME 7920CH) CBA**

HR Director Foreman presented the Board with a memorandum of understanding (MOU) to reinstate the position of Fiscal Clerk with Local 792CH. She explained that this position used to be part of the bargaining contract, but was left out of the current contract due to its vacant status. Reinstatement of the position will allow the Treasurer's Office to recruit for a Fiscal Clerk if/when they have a vacancy in their office. Commissioner Wachsmith moved to approve a memorandum of understanding between Kittitas County and Local 792CH to recognize and classify the position of Fiscal Clerk. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0.

Director Foreman advised the Board that the second MOU has not yet been returned from the union and therefore will be presented at the next HR Study Session.

**REQUEST TO ADOPT MOU TO AMEND THE MISDEMEANANT PROBATION AND JUVENILE COURT SERVICES (TEAMSTERS LOCAL 760) CBA**

**APPROVED**  
**8-16-22**

**COMMISSIONERS' MINUTES  
HR STUDY SESSION  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

Director Foreman presented the Board with an MOU to amend section 12.5.1 of the current collective bargaining agreement with Local 760 (Probation), which addresses compensatory time. She explained that the previous agreement addressed comp. time via an MOU, but the current contract failed to incorporate the practice set forth by the previous MOU. The new MOU would formalize the current practices regarding comp. time. Commissioner Wachsmith moved to approve an MOU between Kittitas County and Local 760 (Probation) to amend section 12.5.1 of the current bargaining agreement regarding compensatory time. Commissioner Osiadacz seconded the motion. Motion was approved; 2:0.


**OTHER BUSINESS**

None.

**CONCLUDE**

The meeting was adjourned at 10:15 AM.

  
\_\_\_\_\_  
Jeanne Killgore, HR Representative

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**  
  
\_\_\_\_\_  
Laura Osiadacz, Chairman